

# ADMINISTRATIVE MEMORANDUM

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**SUBJECT** Administrative Council Meeting  
January 29, 1974

**NUMBER** 28

**DATE** February 5, 1974

## Calendar Items

- February 8 - Board of Governors meets at 9:30 a.m., General Administration Building. (Preceded by an informal discussion on Thursday evening, February 7.)
- February 26 - Administrative Council meets at 2:00 p.m., General Administration Building.

## Action Items

This office will transmit to the Chancellors a letter from Congressman Dorn concerning a veterans' benefit issue, and the Chancellors are requested to respond directly to Dorn with carbon copies to this office.

Chancellors were asked to notify R. D. McMillan of the name of the campus official who will be responsible for overseeing campus responses to the recommendations of the Governor's Efficiency Study Commission and for compiling periodic reports to the Governor.

Each Chancellor was asked to notify Felix Joyner whether tuition and fees listed in the comprehensive schedule are accurate.

Chancellors were advised that it was urgent that they communicate with Dr. Raymond Dawson by February 4 on the latest draft of the report by the SPA-EPA study committee.

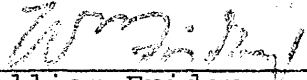
This office will undertake a study of the question of personal liability and indemnification of administrative officials in the context of civil court proceedings.

Chancellors who are willing to participate in a survey concerning campus faculty organizations, as requested by the Faculty Senate at Appalachian State University, should complete the questionnaire presented to them.

## Other Items Discussed

1. Chancellors were reminded that they are welcome to attend all meetings of the Board of Governors.

2. John Sanders discussed developments to date in preparation of the State Plan to be submitted to HEW.
3. Felix Joyner reported on the budget situation in the General Assembly.
4. Dr. Raymond Dawson distributed copies of the Administrative Memorandum setting forth University commitments to long-range planning and procedures relating to the processing of new program and degree requests from the campuses.
5. Dr. Dawson reported on progress by the Board of Governors' Committee on Personnel and Tenure in reviewing campus submissions relating to tenure policies and regulations, and said he will communicate with each Chancellor as quickly as possible concerning the questions which have been raised.
6. A report was made on a recent meeting of members of representative faculty during which discussions were held relating to: the request for formal Code recognition of the existence and functions of the Faculty Assembly; questions concerning the official role of the faculty governing bodies at the campus level; and questions about representative faculty participation in, or attendance at all meetings of Boards of Trustees.
7. Chancellor Caldwell initiated discussion concerning the possibility of further Board delegation to local campuses in the area of salary increase decisions for tenured faculty personnel.

  
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William Friday