

ADMINISTRATIVE MEMORANDUM

SUBJECT Administrative Council Meeting
July 31, 1973

NUMBER 19

DATE August 1, 1973

Calendar Items

- September 14 - Board of Governors meets at 10:00 a.m., General Administration Building.
- September 20, 21 - Orientation conference for members of local Boards of Trustees and the Board of Governors at Institute of Government.
- September 25 - Administrative Council meets at 2:00 p.m., General Administration Building.

Action Items

Chairman Dees of the Board of Governors urged the Chancellors to impress upon members of their local Boards of Trustees the importance of the orientation conference (see Calendar Items above) and to encourage them to attend. Mr. Dees also thanked the Chancellors for helping make the new structure's first year of operation one of accomplishment, and advised them that new members of the Board of Governors will be visiting each of the 16 campuses this Fall.

Chancellors were invited to make suggestions about Chapter 3 of the Code to the Code Committee, which expects to present a proposed draft to the Board of Governors at its September 14 meeting.

Budget revisions approved by the Board of Governors will be presented to the Advisory Budget Commission on August 17. Chancellors with acute problems which require action before that date should contact this office.

The timetable for the 1974 General Assembly means the University will have to develop its budget as soon as possible after October 1.

Instructions regarding the use of state cars will be forwarded to the campuses soon.

Action Items cont.

Chancellors are requested to make sure that their business offices notify seniors who are delinquent in their accounts about their indebtedness 30 days before Commencement.

Mr. Robert Bourne will be the officer in charge of implementing the allocation of No. 2 fuel to the campuses during the next heating season, and information will be sent to each campus.

Chancellors are asked not to switch any SPA positions to EPA classifications until they hear from this office.

Mr. Richard Robinson will be in touch with the Chancellors regarding problems arising from recent court decisions on tuition and residence issues, and regarding questions raised by the equal pay investigation of the Wage and Hour Division of the Department of Labor.

A proposed patent policy will be presented to the Board of Governors at its September meeting, after suggestions relating to copyrights made by Chancellor Taylor have been given proper attention.

In accord with Chancellor Whiting's request, the campus press issue will be on the agenda of the Council's September meeting. In the interim, he and Mr. Robinson will confer about the legal implications of the subject.

Other Items Discussed

1. Mr. Stan Broadway discussed the outlook for various student aid programs.
2. Mr. Jack Blocker of Hay Associates, the firm making a compensation study, attended part of the Council meeting and was recognized.
3. A September meeting on the affirmative action plan is scheduled.
4. Supplementary information is being provided HEW in connection with the civil rights plan.
5. The compensation study was discussed briefly.
6. Appreciation was expressed to the Chancellors who helped Dr. Lem Stokes launch the Fort Bragg program, which has brought praise from the Commanding General.
7. Dr. Walton Jones explained the rationale for guidelines relating to continuing education units.



William Friday