

# ADMINISTRATIVE MEMORANDUM

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SUBJECT Administrative Council Meeting, June 6, 1972

NUMBER 49

DATE June 6, 1972

## Calendar Items

- June 15 - Chancellors and Presidents of the 16 institutions meet at 2:00p.m. in the General Administration Building.
- June 23 - Members of the Executive Committee who are on the Board of Governors will meet at 9:30 a.m. to hear your personnel requests. Get your requests into my office by June 14, because after that date the requests cannot be put through.

## Action Items

Get in your annual reports.

Please read the proposed code carefully, being especially alert for omissions, and get your response to it back to me by June 16.

Each of you should convene your local boards of trustees before July 1, remembering that the delegation of power to them has not yet been adopted, and send me the name of the local board chairman as soon as he or she has been elected.

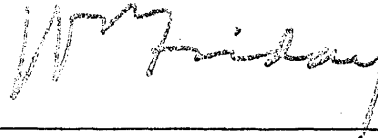
When the Advisory Budget Commission visits your campus, structure that visit with a view toward providing information only.

We agreed to recommend faculty salary increases on a 5-5 basis, and that our schedule of budget priorities will be funding to accommodate our enrollment projections and faculty salary increases.

We agreed to recommend to the Board of Governors that gross receipts from students be increased by 8 per cent, with the schedule for implementation to be worked out.

Other Items Discussed

1. Salaries for administrative staffs.
2. Progress on developing the budget.
3. Plans for continuation of the Graduate Executive Council, formation of a council of chief academic officers and reactivation of the Faculty Welfare Council.
4. The status of the veterinary science program, a continuing education program for nurses, and the marine sciences program.
5. The black vice president.
6. Completion of the merger of the staffs of the general administration and the Board of Higher Education.



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William Friday