

ADMINISTRATIVE MEMORANDUM

SUBJECT Administrative Council Meeting, September 9, 1971

NUMBER 35

DATE September 13, 1971

Calendar Items

- October 5 Administrative Council meets at 10:00 a.m., General Administration Building, Chapel Hill
- October 25 Board of Trustees meets at 10:30 a.m., General Administration Building, Chapel Hill

Action Items

Dick Robinson advised the chancellors to exercise care in the classification of employees, noting that state and federal regulations relating to overtime pay are not the same. He suggested that any questions posed on the campuses about this subject be relayed to his office.

I remind each chancellor that I am awaiting your annual report.

Felix Joyner reported that Governor Scott soon will seek federal clarification of the effect of the wage freeze on personnel in institutions of higher learning. He said also that he will send to the chancellors soon some rough guidelines for the application of new trustee regulations governing out-of-state tuition charges. He suggested it would be wise to wait until January to set tuition categories for the next school year. Ferebee Taylor reminded the chancellors that it is important that all catalogs carry a note to the effect that tuition charges listed therein are subject to change.

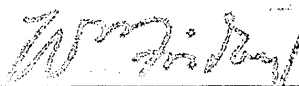
On the subject of advance payments on tuition, by way of deposits, Ferebee Taylor said he could find no basis in the law for the blanket exemption of all graduate students. He said, however, that the institutions can waive these advance payments in hardship cases. In view of the questions raised, I plan to contact Rep. Julian Fenner to see whether he will attend the next meeting of this Council to discuss the problems.

Dick Robinson said the chancellors would be wise to delay any changes in the manner of dealing with alcoholic beverages on the campuses until the next meeting of the Council. By that time, he and the Deans of Student Affairs expect to have a recommendation on the subject.

In regard to the HEW investigations of allegedly discriminatory practices, Dick Robinson said an effort is underway to develop an affirmative action program of our own. He stressed that this is one area in which we need to develop one administrative response, and asked that the chancellors advise him if they receive inquiries from HEW or other federal agencies.

Other Items Discussed

1. The orientation session for new trustees will be held in the General Administration Building on September 24.
2. Some banks are seeking to secure campus deposits.
3. Brooks James reported progress in developing ideas for the public school system, and in developing an organizational structure for continuing education in the state. These are University-wide efforts.
4. A status report on dormitories was made by each chancellor.
5. Restructuring developments were discussed briefly.



William Friday