



THE UNIVERSITY of NORTH CAROLINA
GREENSBORO

Office of the Provost and
Vice Chancellor for Academic Affairs

201 Mossman Administration Building, UNCG,
Greensboro, NC 27402-6170
336.334.5494 Phone 336.334.3009 Fax

April 19, 2006

President Erskine B. Bowles
The University of North Carolina
General Administration
P. O. Box 2688
Chapel Hill, North Carolina 27515-2688

Dear President Bowles:

Enclosed is a petition for the planned political activities of Professor Paul Luebke, an incumbent member of the North Carolina House of Representatives, during the fall 2006 semester. Chancellor Patricia A. Sullivan and I support this petition, and it has been endorsed by Professor Luebke's dean and department head. Please let me know if you require additional information prior to presenting this petition to the Board of Governors.

Sincerely,

A. Edward Uprichard
Provost and Vice Chancellor for Academic Affairs

AEU/arw

c: Chancellor Patricia A. Sullivan
Mr. L. Bart Corgnati
Ms. Leslie Winner
Dean Timothy D. Johnston
Professor J. Stephen Kroll-Smith
Dr. Paul Luebke
Office of the Provost-Personnel File



THE UNIVERSITY of NORTH CAROLINA
GREENSBORO

Sociology

337 Graham Building
PO Box 26170, Greensboro, NC 27402-6170
336.334.5295 Phone 336.334.5283 Fax

MEMORANDUM

TO: Chancellor Patricia Sullivan

FROM: The Undersigned

DATE: April 7, 2006


We support the attached petition of Dr. Paul Luebke to continue full-time academic service during Fall 2006 in the Department of Sociology while maintaining his membership in the North Carolina House of Representatives.



Steve Kroll-Smith, Head, Department of Sociology



Timothy D. Johnston, Dean, College of Arts & Sciences



A. Edward Uprichard, Provost



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April 7, 2006

The Board of Governors
The University of North Carolina
Post Office Box 2688
Chapel Hill, North Carolina 27515

Dear Board Members:

I have reviewed with Professor Luebke his job responsibilities for Fall 2006. I have concluded that his primary election and minor legislative service will not interfere with satisfactory performance of his regular, full-time duties here. This is in accord with previous approvals granted Professor Luebke.

A full or partial leave of absence would be neither desirable nor necessary.

Sincerely,

Steve Kröll-Smith, Head
Sociology Department

PETITION REGARDING POLITICAL ACTIVITY

FROM: **Name:** Dr. Paul Luebke
 Institution: The University of North Carolina at Greensboro
 Position Held: Associate Professor of Sociology

TO: **Committee on University Governance**
 UNC Board of Governors
 c/o Office of the President
 The University of North Carolina
 Post Office Box 2688
 Chapel Hill, North Carolina 27515-2688

SUBJECT: Request for review of proposed political candidacy or officeholding

A. In accordance with The University of North Carolina policy regarding political activities of its employees, this petition concerns:

() My intention to campaign for election to a full-time or major part-time political office

Title of Office: North Carolina House of Representatives

Primary or General Election Date: General: November 2006

Period of Proposed Campaign Activity: Fall 2006

(XX) My intention to occupy a full-time or major part-time political office, either elective or appointive

Title of Office: North Carolina House of Representatives

Term of Office: 2005-06

Period of Employment Affected: Fall 2006

B. With respect to my candidacy for election to political office, I request permission:

(X) To maintain my full-time University employment while campaigning; in support of my request, I have provided/attached:

- 1. A detailed account of my anticipated normal employment responsibilities during the affected period of employment (Attachment A)**
- 2. An explanation of proposed campaign activity, demonstrating how such activity will be limited to available personal time, so as not to interfere with the satisfactory performance of full-time employment responsibilities (Attachment B)**
- 3. The written concurrence of my supervisors and the Chancellor in the conclusion that engagement in campaign activities will not interfere with the satisfactory performance of my full-time employment responsibilities**

() If my request to maintain full-time employment is denied, to take a partial leave of absence, with corresponding reduction in pay, for the period _____ (dates of leave); in support of my request, I have provided/attached:

1. A detailed account of my anticipated normal employment responsibilities during the affected period of employment (Attachment A)
2. An explanation of proposed campaign activity (Attachment B)
3. Identification of those employment responsibilities that I propose not to meet, consistent with such a partial leave of absence, and calculation of percentage reduction in employment time (Attachment C)
4. Assurances by my supervisors and the Chancellor that granting such a leave is practicable and that alternative arrangements can be made to insure performance by others of the employment responsibilities for which I otherwise would be responsible.

() If my request to maintain full-time employment or to be granted a partial leave is denied, to take a full leave of absence, without pay, for the period _____ (dates of leave); in support of my request, I have provided/attached:

1. A detailed account of my anticipated normal employment responsibilities during the affected period of employment (Attachment A)
2. Assurances by my supervisors and the Chancellor that granting such a leave is practicable and that alternative arrangements can be made to insure performance by others of the employment responsibilities for which I otherwise would be responsible.

C. With respect to my occupancy of a full-time public office:

() I request permission to be granted a full leave of absence, without pay, as distinguished from resigning my University employment; I understand that the maximum period of such leave allowed by University policy is two years; in support of my request, I have provided/attached:

1. A detailed account of my anticipated normal employment responsibilities during the affected period of employment (Attachment A)
2. Assurances by my supervisors and the Chancellor that granting such a leave is practicable and that alternative arrangements can be made to insure performance by others of the employment responsibilities for which I otherwise would be responsible.

D. With respect to my occupancy of a major part-time office, I request permission:

(XX) To maintain my full-time University employment while holding office; in support of my request I have provided/attached:

1. A detailed account of my anticipated normal employment responsibilities during the affected period of employment (Attachment A)
2. An explanation of the time requirements associated with holding the public office, demonstrating how such activity will be limited to available personal time, so as not to interfere with the satisfactory performance of my full-time employment responsibilities (Attachment D)

3. The written concurrence of my supervisors and the Chancellor in the conclusion that the time requirements associated with holding the public office will not interfere with the satisfactory performance of my full-time employment responsibilities.

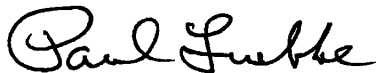
() If my request to maintain full-time employment is denied, to take a partial leave of absence, with corresponding reduction in pay, for the period of officeholding; in support of my request, I have provided/attached:

1. A detailed account of my anticipated normal employment responsibilities during the affected period of employment (Attachment A)
2. An explanation of the time requirements associated with holding the public office (Attachment D)
3. Identification of those employment responsibilities that I propose not to meet, consistent with such a partial leave of absence, and calculation of percentage reduction in employment time (Attachment C)
4. Assurances by my supervisors and the Chancellor that granting such leave is practicable and that alternative arrangements can be made to insure performance by others of the employment responsibilities for which I otherwise would be responsible.

() If my request to maintain full-time employment or to be granted a partial leave is denied, to take full leave of absence, without pay, for the period _____ (dates of leave); in support of my request, I have provided/attached:

1. A detailed account of my anticipated normal employment responsibilities during the affected period of employment (Attachment A)
2. Assurances by my supervisors and the Chancellor that granting such leave is practicable and that alternative arrangements can be made to insure performance by others of the employment responsibilities for which I would otherwise be responsible.

E. With respect to any request embodied in this petition, the petitioner should offer any additional explanation or information that in his or her judgment would assist supervisors, the Chancellor, or the Board of Governors in making a decision whether to grant the request.



Signature of Petitioner



Date Submitted



Signature of Chancellor



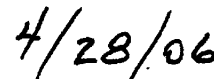
Date received by Chancellor

April 19, 2006

Date Submitted to Office of the President



Signature of Secretary of the University



Date received by Secretary

Petition Attachment A

Detailed account of anticipated normal employment responsibilities during the affected period of employment; the information to be provided presupposes a standard eight-hour work day and a forty-hour work week and requires a demonstration of how that amount of employment time is accounted for and scheduled; the petitioner may supplement this form with a narrative account that further explains employment obligations and time commitments.

Dr. Paul Luebke
Name of Petitioner

Fall 2006
Employment Period Affected

1. Non-faculty employees (for those employees who regularly follow a standard eight-hour day and forty-hour week)

Length of required work day (number of hours):

Hours of work: from _____ a.m. to _____ p.m.

Days of Week to Which Scheduled Work Applies:

2. Faculty employees (and other employees who do not necessarily follow a standard schedule of eight-hour days and forty-hour weeks)

<u>Duties</u>	<u>Hours per Week (Average)</u>	<u>% of Total</u>
Teaching (classroom, laboratory, etc.)	<u>3</u>	<u>6</u>
Instructional preparation	<u>6</u>	<u>12</u>
Counseling students	<u>12</u>	<u>22</u>
Other instructional responsibilities	<u> </u>	<u> </u>
Evaluating student performance	<u>6</u>	<u>12</u>
Research and writing	<u>12</u>	<u>22</u>
Institutional committee service	<u>3</u>	<u>6</u>
Administrative service	<u> </u>	<u> </u>
Current professional development	<u>10</u>	<u>20</u>
Other (Specify):	<u> </u>	<u> </u>
Totals:	<u>52</u> Hours/Week	<u>100%</u>

Petition Attachment B**Explanation of nature, extent, and schedule of proposed campaign activity**

I am running unopposed in the November 2006 election. There will be no campaign that could conflict with my UNCG responsibilities.

Petition Attachment C

Identification of employment responsibilities not to be performed pursuant to partial leave of absence

Duties to be eliminated or reduced

Hours Per Week (Average)

Totals:

Hours/Week

Percentage reduction in weekly employment time: _____

Note: Policies of the Board of Governors do not permit partial or full leaves of absence, for a portion of a semester, that would affect adversely the instructional services available to students, e.g., substituting another instructor for the petitioner to teach a course for a portion of the academic term (as distinguished from such substitution for a full term).

Petition Attachment D

Explanation of nature, extent, and schedule of required duties as officeholder

The General Assembly is expected to adjourn in mid-July. Should that not be the case, I will only attend legislative sessions if they do not interfere with my UNCG teaching responsibilities.

When the General Assembly adjourns, no additional legislative meetings are expected during the Fall semester.