

**PROPOSAL FOR A UNIFORM ARTICULATION AGREEMENT BETWEEN  
THE UNIVERSITY OF NORTH CAROLINA BACCALAUREATE OF  
MUSIC PROGRAMS AND  
NORTH CAROLINA COMMUNITY COLLEGE SYSTEM ASSOCIATE IN FINE  
ARTS (AFA) IN MUSIC PROGRAMS**

**Effective: Fall 2018**

Approved by the State Board of Community Colleges on April 20, 2018

Approved by the Board of Governors of the University of North Carolina  
System (*Pending*)

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## **Background**

Since 2014, community college and university music faculty, department chairs, and administrators have been focused on forging productive, collaborative relationships founded on the common goal of best serving students who pursue music in North Carolina's public community colleges and universities. The implementation of the 2014 Comprehensive Articulation Agreement between the two systems presented motivation for music programs across North Carolina's institutions of public higher education to re-evaluate the needs of students, to improve curriculum, and to commit to improving inter-institutional collaboration in order to put student success first. There is strong evidence of the successes of these efforts, with highlights including the establishment of the North Carolina Community College AFA Association (NCCCAFAA), and the creation of the annual North Carolina Community College Fine Arts Conference (a statewide conference for both community college and university faculty that is in its fifth year in 2018).

School of Music representatives from North Carolina public universities and the NCCCAFAA have worked together to develop improvements in the transfer process, including the following changes: the creation, submission, and implementation of the community college AFA Music curriculum standard revision; the establishment of a community college music core that is closely aligned with a university foundations core; and the creation of an AFA in Music degree to Bachelor of Music degree Articulation Agreement.

The Associate in Fine Arts in Music to Bachelor of Music Articulation Agreement (AFA in Music to BM) is an agreement jointly created by the North Carolina Community College System AFA in Music programs and the University of North Carolina System BM programs. The AFA in Music to BM is focused on facilitating transfer for students who begin music studies at a community college and then transfer to one of the UNC BM programs. There are ten BM-granting institutions within the UNC system whose focus is on music. While the individual names of these BM degrees may vary slightly between programs, for the sake of consistency and clarity we will refer to all four-year BM [music] degrees as "BM" within this document. The specific title of each degree will be listed in Appendix A, under Participating Programs.

## **Purpose and Rationale**

This document presents a uniform, statewide academic progression agreement that will promote educational advancement opportunities for Associate in Fine Arts in Music graduates moving between North Carolina community colleges and the constituent institutions of the University of North Carolina System in order to complete Bachelor of Music degree. It describes a progression degree plan that includes required general education and prerequisite courses that are acceptable to all state-funded Bachelor of Music programs. AFA in Music graduates will meet entrance requirements at all of North Carolina's public universities and will meet entrance requirements for application directly to the Bachelor of Music programs. AFA in Music graduates must meet the admission requirements and associated timelines as published by each BM program. Acceptance into any BM program is not guaranteed.

This proposal supports the mission of the State Board of Community Colleges with North Carolina along with the stated goals of the University of North Carolina System's strategic document *Higher Expectations* "Access, Affordability, and Efficiency." It moves these objectives forward by creating a more seamless and rational transfer process for community college Associate in Fine Arts in Music students.

## **Policies**

The AFA in Music to BM is made between the S State Board of Community Colleges with North Carolina and the UNC Board of Governors. It applies to all North Carolina community colleges that offer the Associate in Fine Arts in Music program and to those constituent institutions of the University of North Carolina System that operate Bachelor of Music programs. For the list of participating programs, see Appendix A. The AFA in Music to BM applies to all community college students who enter the Associate in Fine Arts in Music degree program after the effective date of this agreement and who successfully complete the AFA in Music Degree.

### **AFA in Music to BM Transfer Committee (AFABMTC)**

Authority to interpret and make changes in the AFA in Music to BM rests with the AFA to BM Transfer Committee (AFABMTC). The AFABMTC is an eight-member co-chaired committee appointed by the presidents of the North Carolina Community College System and the University of North Carolina System. Questions concerning the AFA in Music to BM should be directed to the appropriate system's chief academic officer (CAO) with an explanation of the institutional policy that may (appear to) be in conflict with AFA in Music to BM. The CAO will forward unresolved questions to the AFABMTC for resolution. Each system will appoint one ex-officio non-voting member of the AFABMTC. For further details, see Appendices B and C.

### **Transfer Credit Appeal**

AFA in Music to BM students who perceive that the terms of the AFA in Music to BM have not been honored may follow the AFA in Music to BM Transfer Credit Appeal Process as outlined in Appendix D.

## **Regulations**

### **Transfer of Credits**

The AFA in Music to BM establishes the procedures governing the transfer of credits for students who graduate from North Carolina Community College AFA in Music programs and apply to BM programs at constituent institutions of the University of North Carolina System. The AFA in Music to BM does not address admission to a specific institution or BM program within an institution, nor does it imply a specific time toward degree completion.

#### **1. Eligibility**

To be eligible for the transfer of credits under the AFA in Music to BM, an applicant must enter a community college AFA in Music program on or after the effective date of this agreement. Applicants must earn an AFA in Music degree in a North Carolina community college with a GPA of at least 2.0 and a grade of C or better in all transfer courses. To be eligible an applicant must meet the receiving institutions admissions requirements.

In order to use the AFA in Music to BM effectively, students should follow the prescribed AFA in Music course list. (Appendix E)

#### **2. Procedures governing transfer of Associate in Fine Arts in Music into Bachelor of Music**

- a. The AFA in Music to BM enables students who have graduated from North Carolina community college AFA in Music programs to complete a common list of courses that meet the entrance requirements at all of the BM programs at the constituent institutions of the University of North Carolina System. Music program admissions are competitive, therefore no student is guaranteed admission to a music program. In addition to meeting entrance requirements, transfer students may also be required to audition depending on the audition requirements of each institution.
- b. A student who completes an AFA in Music with a GPA of at least 2.0 and a grade of C or better in the AFA in Music to BM courses listed in Appendix E and meets the receiving institution admissions requirements will have fulfilled the BM program entry requirements, and all courses in the Universal General Education Transfer Component will transfer with course equivalency to fulfill General Education requirements for the BM. This agreement does not exempt students from meeting the minimum admissions requirement.
- c. These students will receive at least 60 semester hours of academic credit for courses with a grade of C or better toward the appropriate BM degree upon admission to a UNC institution.

#### **3. Certification of the Associate of Fine Arts in Music degree completion**

Certification of completion of the Associate of Fine Arts in Music degree is the responsibility of the community college at which the courses were completed. Transcript identification of the Universal General Education Transfer Component Courses is also the responsibility of the community college at which the courses were completed.

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### **4. Transfer of Courses not originated at North Carolina community colleges**

Transfer courses that do not originate in a North Carolina community College or UNC System institution may be used under the AFA in Music to BM with the following stipulations:

- a. Courses must be completed at a regionally accredited institution of higher education;
- b. Courses must meet general education requirements; and
- c. Courses may total no more than 14 hours of general education course credit.
- d. If the courses are used to complete the AFA in Music degree, the courses will transfer as a part of the degree.

### **5. Transfer of Advanced Placement (AP) course credit**

Advanced Placement (AP) course credits, awarded for a score of three or higher, are acceptable as part of a student's successfully completed AFA in Music degree under the AFA in Music to BM.

### **Impact of the AFA in Music to BM on other articulation agreements**

The AFA in Music to BM takes precedence over bilateral articulation agreements established between constituent institutions of the University of North Carolina System and the North Carolina Community College System, but does not necessarily preclude such agreements. Institution-to-institution articulation agreements that fall within the parameters of the AFA in Music to BM and enhance transferability of students from community colleges to senior institutions are acceptable. Institutional agreements conflicting with the AFA in Music to BM are not permitted.

**Appendix A**

**Participating Programs**

as of January 20, 2018

**North Carolina Community Colleges System institutions with approval to offer the Associate in Fine Arts in Music (A10700) degree:**

Alamance Community College  
Blue Ridge Community College  
Caldwell Community College and Technical Institute  
Cape Fear Community College  
Catawba Valley Community College  
Central Piedmont Community College  
Coastal Carolina Community College  
Craven Community College  
Fayetteville Technical Community College  
Guilford Technical Community College  
Isothermal Community College  
Lenoir Community College  
Mitchell Community College  
Montgomery Community College  
Pitt Community College  
Roanoke-Chowan Community College  
Sandhills Community College

**University of North Carolina System Bachelor of Music Programs**

Appalachian State University  
East Carolina University  
North Carolina Central University  
University of North Carolina at Chapel Hill  
University of North Carolina at Charlotte  
University of North Carolina at Greensboro  
University of North Carolina at Pembroke  
University of North Carolina School of the Arts  
University of North Carolina Wilmington  
Western Carolina University

*For the most current list of community colleges approved to offer the Associate in Fine Arts in Music (A10700), please visit the NC Community College System catalog at <http://www.nccommunitycolleges.edu/academic-programs/education-catalog>.*

## **Appendix B**

### **AFA in Music to BM AA Transfer Committee Procedures**

Articulation between the North Carolina Community College System and the University of North Carolina System is a dynamic process. To ensure the currency of the AFA in Music to BM Articulation Agreement, occasional modifications to that agreement may be necessary. The AFA in Music to BM Transfer Committee (AFABMTC) will receive requests for modification only upon the recommendation of the chief academic officer of the NCCCS or UNC System. Because the modification process involves faculty and administrative review, this process may require up to 12 months for final action. Decisions made by the AFABMTC will be consistent with all pertinent accreditation standards.

## **Appendix C**

### **AFA in Music to BM Articulation Agreement Transfer Committee Membership**

AFABMTC members shall serve three-year, staggered terms. An individual may serve no more than two consecutive terms. Some initial appointments may be for one or two years to allow for staggering of terms.

The AFABMTC shall have co-chairs, one from the NCCCS members, and one from the UNC members. Co-chairs shall be elected by the membership, and shall serve staggered terms.

#### **NCCCS Members:**

Four representatives including:

- One representative from the NCCCS administration (Non-Voting)
- One representative from the NCCC AFA Association Executive Committee (an AFA in Music representation)
- Two representatives from the community college AFA in Music schools. These two members will be nominated by their peers and appointed by the CAO of the NCCCS. Self-nomination with endorsement by peers is permitted.

#### **UNC System Members:**

Four representatives including:

- One representative from the University of North Carolina System (Non-Voting)
- Three representatives from the university BM institutions. These three members will be nominated by their peers and appointed by the CAO of UNC. Self-nomination with endorsement by peers is permitted.



## **Appendix D**

### **AFA in Music to BM Articulation Agreement Transfer Credit Appeal Procedure**

**Guiding Principle:** If a student from a North Carolina Community College System (NCCCS) college believes the terms of the AFA in Music to BM Articulation Agreement have not been honored by a University of North Carolina System (UNC System) institution to which the student has been admitted, the student may invoke the AFA in Music to BM AA Transfer Credit Appeal Procedure.

#### **Steps in Filing an Appeal**

##### **Step #1:**

- ☐ **No later than the last day of classes of the first semester for which admission is offered**, the student must submit an AFA in Music to BM Articulation Agreement Transfer Credit Appeal Form along with any supporting documentation to the music chair/Executive or other campus designee at the UNC System campus to which the student has been admitted. Students first enrolling at the senior institution in a summer session must submit their appeal by the end of the subsequent fall semester.
- ☐ **The student must specify on the appeal form the specific AFA in Music to BM Articulation Agreement language that is in contention. Appeals that lack this information will not be considered.**
- ☐ The music chair/executive or other campus designee will review the appeal and respond in writing (email or letter) to the student within 15 business days of receiving the student's appeal.

##### **Step #2:**

- ☐ If the student is not satisfied with the decision of the music chair/executive or other campus designee, the student may appeal on the same form to the next designated administrator (e.g. dean/vice-provost/chief academic officer (provost)) of the specific university within 15 days of written notice of the director's decision.
- ☐ The designated administrator will review the appeal and respond in writing (email or letter) to the student within 15 business days of receiving the student's appeal.

##### **Step #3**

- ☐ If the student is not satisfied with the decision of the designated administrator, the student may appeal to the AFA to BM Transfer Committee (AFABMTC) appeals subcommittee, composed of the co-chairs, a representative from the UNC General System, and a representative from the NCCCS. The student must submit the appeal to the subcommittee within 15 days of the receipt of the provost's decision. The appeal to the AFA to BM Transfer Committee (AFABMTC) appeals subcommittee should be sent to:

UNC System AFA to BM Transfer Committee (AFABMTC)  
AFA in Music to BM Articulation Agreement Appeal  
PO Box 2688, Chapel Hill, NC 27515

If a consensus is reached by the subcommittee, the student will be notified within 15 business days; if a consensus resolution is not reached, the appeal will be forwarded by the subcommittee to the full AFABMTC within 10 business days. The AFABMTC will review the appeal and notify the student of the final decision within 10 business days of receiving the appeal.

## AFA in Music to BM Articulation Agreement Transfer Credit Appeal Form University of North Carolina/North Carolina Community College System

### Section 1: Student Information *(to be completed by the student submitting the form)*

- ☐ The completed form and any supporting documentation **must be submitted to the UNC System institution's music chair/executive no later than the last day of classes of the first semester for which admission is offered or by the end of the subsequent fall semester for students enrolling in the summer.**
- ☐ You must specify the nature of the appeal and cite the specific AFA in Music to BM Articulation Agreement language that is in contention. Appeals that do not include this information cannot be considered.

Last Name: \_\_\_\_\_ First: \_\_\_\_\_ MI: \_\_\_\_\_  
(Please print or type)

Address: \_\_\_\_\_  
(Number and Street) (City) (State) (Zip)

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_  
(Area code/Number)

Community College from which AFA in Music was earned:

UNC System institution offering admission: \_\_\_\_\_ beginning (semester/yr.)

Course title in question: \_\_\_\_\_

**Section 2: Basis for your appeal:** State your concern(s), citing specific language in the AFA in Music to BM Articulation Agreement that is applicable to your contention. Attach AFA in Music to BM Articulation Agreement supporting documents.

Student Signature: \_\_\_\_\_ Date \_\_\_\_\_

Date Received: \_\_\_\_\_ Received by: \_\_\_\_\_

## APPENDIX S

### **Appendix E**

(Effective Term: Fall 2018)

#### **Associate in Fine Arts in Music (A10700)**

##### **Curriculum Standard**

The Associate in Fine Arts in Music degree shall be granted for a planned program of study consisting of a minimum of 60-61 semester hours of college transfer courses. Within the degree program, the institution shall include opportunities for the achievement of competence in reading, writing, oral communication, fundamental mathematical skills, and basic computer use.

#### **UNIVERSAL GENERAL EDUCATION TRANSFER COMPONENT (22-23 hours)**

*(All Universal General Education Transfer Component courses will transfer for equivalency credit.)*

##### **English Composition (6 SHC)**

ENG	111	Writing & Inquiry	(3 SHC)
ENG	112	Writing/Research in the Disciplines	(3 SHC)

##### **Communications and Humanities/Fine Arts: (3 SHC)**

*Select one course from the following disciplines:*

ART	111	Art Appreciation	(3 SHC)
ART	114	Art History Survey I	(3 SHC)
ART	115	Art History Survey II	(3 SHC)
COM	231	Public Speaking	(3 SHC)
ENG	231	American Literature I	(3 SHC)
ENG	232	American Literature II	(3 SHC)
ENG	241	British Literature I	(3 SHC)
ENG	242	British Literature II	(3 SHC)
MUS	110	Music Appreciation	(3 SHC)
MUS	112	Introduction to Jazz	(3 SHC)
PHI	215	Philosophical Issues	(3 SHC)
PHI	240	Introduction to Ethics	(3 SHC)

##### **Social/Behavioral Sciences (6 SHC)**

*Select two courses from two different disciplines:*

ECO	251	Principles of Microeconomics	(3 SHC)
ECO	252	Principles of Microeconomics	(3 SHC)
HIS	111	World Civilizations I	(3 SHC)
HIS	112	World Civilizations II	(3 SHC)
HIS	131	American History I	(3 SHC)
HIS	132	American History II	(3 SHC)
POL	120	American Government	(3 SHC)
PSY	150	General Psychology	(3 SHC)
SOC	210	Introduction to Sociology	(3 SHC)

##### **Math (3-4 SHC)**

*Select one course from the following:*

MAT	143	Quantitative Literacy	(3 SHC)
MAT	171	Pre-calculus Algebra	(4 SHC)

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### **Natural Sciences (4 SHC)** *Select 4 SHC from the following:*

AST	111	Descriptive Astronomy	(3 SHC)	and
AST	111A	Descriptive Astronomy Lab	(1 SHC)	
AST	151	General Astronomy I	(3 SHC)	and
AST	151A	General Astronomy I Lab	(1 SHC)	
BIO	110	Principles of Biology	(4 SHC)	
BIO	111	General Biology I	(4 SHC)	
CHM	151	General Chemistry I	(4 SHC)	
GEL	111	Geology	(4 SHC)	
PHY	110	Conceptual Physics	(3 SHC)	and
PHY	110A	Conceptual Physics Lab	(1 SHC)	

**ADDITIONAL GENERAL EDUCATION HOURS: (3 SHC)** Select one course from the following discipline areas: *All courses listed below are classified as UGETC with the exception of foreign language.*

ART	111	Art Appreciation	(3 SHC)
ART	114	Art History Survey I	(3 SHC)
ART	115	Art History Survey II	(3 SHC)
COM	231	Public Speaking	(3 SHC)
ENG	231	American Literature I	(3 SHC)
ENG	232	American Literature II	(3 SHC)
ENG	241	British Literature I	(3 SHC)
ENG	242	British Literature II	(3 SHC)
MUS	110	Music Appreciation	(3 SHC)
MUS	112	Introduction to Jazz	(3 SHC)
PHI	215	Philosophical Issues	(3 SHC)
PHI	240	Introduction to Ethics	(3 SHC)

Any foreign language course classified as general education/humanities on the Comprehensive Articulation transfer course list.

### **OTHER REQUIRED HOURS (34-36 SHC)**

#### **Academic Transition:** *The following course is required (1 SHC):*

ACA	122	College Transfer Success	(1 SHC)
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#### **Music Theory:** *The following courses are required (8 SHC):*

MUS	121	Music Theory I	(3 SHC)
MUS	122	Music Theory II	(3 SHC)
MUS	125	Aural Skills I	(1 SHC)
MUS	126	Aural Skills II	(1 SHC)

#### **Applied Music:** *The following courses are required (4 SHC):*

MUS	161	Applied Music I	(2 SHC)
MUS	162	Applied Music II	(2 SHC)

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**Class Music:** *The following courses are required (2 SHC):*

MUS	151	Class Music I	(1 SHC)
MUS	152	Class Music II	(1 SHC)

**Ensemble:** (2-4 SHC) *Select 2-4 SHC from the following courses:*

MUS 131	Chorus	(1 SHC)	MUS 132	Chorus II	(1 SHC)
MUS 231	Chorus III	(1 SHC)	MUS 232	Chorus IV	(1 SHC)
MUS 133	Band I	(1 SHC)	MUS 134	Band II	(1 SHC)
MUS 233	Band III	(1 SHC)	MUS 234	Band IV	(1 SHC)
MUS 135	Jazz Ensemble I	(1 SHC)	MUS 136	Jazz Ensemble II	(1 SHC)
MUS 235	Jazz Ensemble III	(1 SHC)	MUS 236	Jazz Ensemble IV	(1 SHC)
MUS 137	Orchestra I	(1 SHC)	MUS 138	Orchestra II	(1 SHC)
MUS 237	Orchestra III	(1 SHC)	MUS 238	Orchestra IV	(1 SHC)
MUS 173	Opera Production I	(1 SHC)	MUS 174	Opera Production II	(1 SHC)
MUS 273	Opera Production III	(1 SHC)	MUS 274	Opera Production IV	(1 SHC)
MUS 141	Ensemble I	(1 SHC)	MUS 142	Ensemble II	(1 SHC)
MUS 241	Ensemble III	(1 SHC)	MUS 242	Ensemble IV	(1 SHC)
MUS 181	Show Choir	(4 SHC)	MUS 253	Big Band	(1 SHC)

***An additional 15-19 SHC*** (depending on selection of math and ensemble courses) of courses should be selected from the courses classified as pre-major, elective, general education, or UGETC within the Comprehensive Articulation Agreement to total 60-61 semester hour credits. Students should select these courses based on their intended major and transfer institution.

**Total Semester Hours Credit (SHC) in Program: 60-61\***

*\*One semester hour of credit may be included in a 61 SHC Associate in Fine Arts in Music program of study. The transfer of this hour is not guaranteed.*

## APPENDIX S

### **Appendix F**

#### **North Carolina Public College and Universities Honoring the AFA in Music to BM Articulation Agreement**

The following institutions do not award Bachelor of Music degrees but offer a degree in music other than a Bachelor of Music degree and agree to honor the AFA in Music to BM Articulation Agreement.

*Pending*