

UNC Finance Improvement and Transformation (FIT) Update

UNC Shared Services Payroll

The nine campuses within the UNC Shared Services Payroll continue to produce accurate, quality payrolls. UNC FIT is currently engaged with the campuses in the annual review of the SSC/Campus Service Level Agreements, and campus costs for FY 2013 have been calculated. Campuses recently completed the initial Operational Readiness Checklist for implementation of an enhanced web time entry solution which will be incrementally rolled out during FY 2013. A monthly call of campus timekeepers has been established in preparation for this implementation to share best practices, identify areas of inconsistency and note additional areas where guidance and standardization may be needed. A position budget management solution is being piloted with UNCA and will also be rolled out to other campuses during FY 2013. UNC FIT continues the standard model monitoring on each of the campuses.

UNC Human Resources Data Mart

The official cut-off date for duplicate data entry into the State's Personnel Management Information System was established at December 31, 2011. Campuses have until June 20, 2012 to certify their SPA data as of that date. Beginning January 1, 2012, the campus HR systems are the official system of record, and the UNC HR Data Mart is the collective source of information. UNC FIT, HR and IT continue the enhancement of the HR Data Mart with development of a cross-campus view and public information view. Identification of additional data elements that should be incorporated in the HR Data Mart, as well as identification of various reports that can be more efficiently pulled from the HR Data Mart, continues. In conjunction with the Institutional Research Division at UNC GA, a comparison of Data Mart and the Personnel Data File (PDF) reporting is also underway with the goal of replacing PDF reporting with reporting from the UNC HR Data Mart in the future.

Business Process Improvements and Financial Monitoring

UNC FIT monitoring visits were conducted on each campus during the months of February and March. New process reviews (Capital Assets and Student Accounts) were led by the UNC FIT system process owner and existing process reviews (Financial Aid, General Accounting and Contracts & Grants) were led by a combined GA Finance team with some participation from the UNC FIT system process owner. Overall our campus visits were very successful. Campuses were well prepared and the UNC FIT team was able to see documentation where campuses were meeting the standards as well as provide clarification for certain standards and assistance on those not being met. Following the visits (and after sharing a draft report with the campus project managers) chancellors received a summary report of the visit with observations and recommendations outlined. The FIT team will continue to work with the campuses on noncompliant areas.

The UNC FIT Financial Dashboard for the period ending December 31, 2011 was published in March and KPIs for Payroll are under development with an expected release in June for trial reporting. The FIT team has also worked on the development of a composite UNC FIT Scorecard in preparation for inclusion as a core component in the UNC Performance Funding Model.

UNC E-Procurement Initiative

UNC's E-Procurement Initiative was launched in FY 2012 to expand UNC's electronic commerce capacity and maximize our SciQuest system's return on investment. We successfully recruited a UNC-GA Purchasing Officer / UNC System Procurement Officer in March to lead UNC's E-Procurement initiative, enable strategic sourcing strategies, and maximize the use of our E-Procurement application. After conducting a spend analysis survey in January, UNC FIT recommended and the advisory committee approved the adoption of four additional vendor catalogs in the office supply, maintenance repair and operation (MRO), and audio visual technology industries. These catalogs steer spend to our highest volume vendors in order to maximize University savings. In July of 2012, UNC FIT will begin to collaborate with the NC Department of Administration to develop new strategic sourced state term contracts in the office supply, scientific and laboratory supply, and audio visual technology spend categories. Using SciQuest's electronic workflow functionality, UNC FIT plans to implement electronic workflows for both direct payment and travel authorization actions. Additionally the project team plans to develop a return on investment annual report for E-Procurement savings, KPIs, and performance measures with a targeted implementation date of September 30, 2012.