



## The University of North Carolina

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March 29, 2002

## MEMORANDUM

TO: Committee on Educational Planning, Policies, and Programs

FROM: Molly Corbett Broad *Mc Broad*

SUBJECT: Licensure of Miller-Motte Technical College, to Conduct Degree Activity in Wilmington, North Carolina

The Board of Governors of the University of North Carolina is charged under North Carolina General Statute Section 116-15 with responsibility for licensing nonpublic educational institutions to conduct post-secondary degree activity in North Carolina. On February 8, 1974, the Board adopted its rules and standards for licensing nonpublic educational institutions to confer degrees. Following several refinements of the rules and standards, the Board on October 9, 1998, approved the present revision in compliance with 1984 amendments to G.S. 116-15 and in recognition of the growing importance of distance learning in the delivery of instruction.

By letter dated December 17, 2001, Executive Director Ruth Hodge of Miller-Motte Technical College applied on behalf of the institution for licensure to conduct seven degree programs, Associate of Applied Science in:

*Accounting*  
*Business Management*  
*Massage Therapy*  
*Medical Assisting*  
*Microcomputer Applications*  
*Office Administration*  
*Surgical Technology*

In response, Dr. George A. Antonelli appointed a Team of Examiners to visit the campus site of the proposed degree programs to judge whether Miller-Motte Technical College, meets criteria for licensure as set forth by the Board of Governors of the University of North Carolina. The Team visited Miller-Motte Technical College, on January 29 and 30, 2002, and submitted its report on March 12, 2002.

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The Team recommended that Miller-Motte Technical College be licensed to conduct the Associate of Applied Science in the seven areas listed above in Wilmington, N.C., subject to completion of all recommendations of the Team of Examiners. Subsequently, by letter dated March 15, 2002, Miller-Motte Technical College notified the Office of the President that it accepts all of the Team's recommendations and will implement them immediately. The Office of the President concurs with the Team's recommendations and accepts the commitment of Miller-Motte Technical College to implement them. Therefore, I recommend that a regular license be issued to Miller-Motte Technical College to conduct the Associate of Applied Science degree programs in the seven areas listed above, subject to annual reports and review at any time, but definitely when two years have elapsed following licensure, to judge whether the institution continues to maintain standards for licensure.

Enclosure:                      Executive Summary

## **MILLER-MOTTE BUSINESS COLLEGE EXECUTIVE SUMMARY**

The Rules and Standards: Licensing Nonpublic Institutions to Conduct Post-Secondary Degree Activity in North Carolina require a review of licensure if the institution is legally reconstituted or if ownership of a preponderance of all of the assets of the institution changes. In 1998, Delta Educational Systems, Inc., a Virginia corporation, purchased the stock of Miller-Motte Business College, Inc. from its previous owners. The visit to Miller-Motte Business College in Wilmington, North Carolina took place on March 16-17, 2000.

Miller-Motte Business College is currently licensed by the The University of North Carolina to offer the Associate of Applied Science degree in the following five areas:

- Accounting
- Business Management
- Medical Assisting
- Microcomputer Applications
- Office Administration

As of Winter, 2000, there were 280 students enrolled in the Associate of Applied Science degree program. The College provided the required information about the new owners. The program of study is satisfactory. The College agreed to implement two recommendations designed to strengthen the Accounting and the Business Management programs. The facilities and laboratories, as well as the library, are adequate. They will be improved by recommendations made by the team of examiners and agreed to by the College. The program is administered by the Executive Director of the College. All of the faculty have appropriate educational credentials. The budget is adequate, as are student services.

The team of examiners made several suggestions and recommendations, and the College provided satisfactory responses to all of them (Appendix A) Final Report of the Team of Examiners.

The team of examiners recommends that the licensure of Miller-Motte Business College be continued, under the new ownership, to offer the Associate of Applied Science degree in Accounting, Business Management, Medical Assisting, Microcomputer

Applications, and Office Administration subject to compliance with all of the recommendations of the team of examiners. The President of the University of North Carolina concurs and recommends that the request for licensure to offer the programs described in the summary be approved.