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Appalachian State
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University

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State University

Fayetteville State
University

North Carolina
Agricultural and
Technical State
University

North Carolina
Central University

North Carolina
State University
at Raleigh

University of
North Carolina
at Asheville

University of
North Carolina
at Chapel Hill

University of
North Carolina
at Charlotte

University of
North Carolina
at Greensboro

University of
North Carolina
at Pembroke

University of
North Carolina
at Wilmington

University of
North Carolina
School of the Arts

Western Carolina
University

Winston-Salem
State University

Constituent High School
North Carolina
School of Science
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APPENDIX T

The University of North Carolina

GENERAL ADMINISTRATION

POST OFFICE BOX 2688, CHAPEL HILL, NC 27515-2688

ALAN R. MABE, *Senior Vice President for Academic Affairs*

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MEMORANDUM

TO: Members, Committee on Educational Planning, Policies, and Programs

FROM: Alan Mabe

DATE: February 1, 2011

SUBJECT: NCCU Undergraduate Program in Public Administration

Background: The BA in Public Administration has been offered on the NCCU campus since the early to the middle part of this decade. From all records we can reconstruct, it does not appear that the Board of Governors ever approved this degree program. The BOT at NCCU did approve the program and a proposal was presented to the General Administration with a response in 2001 from Donna Benson who would have been responsible for the review of the program. In her letter she reports that the review indicated the program “was favorably recommended on its academic merit.” However at that time GA would have had resources from time to time that could be provided to the campus to start up new programs, and her letter goes on to indicate that NCCU needs to decide which of two funding options they are seeking and resubmit accordingly. We can find no evidence of a resubmission. On the other hand, at approximately this time GA dropped offering start-up funds generally for new program development.

There are three documents attached to this letter. A constructed chronology of events based on NCCU and UNCGA documents, a letter to NCCU from GA employee Donna Benson, and a request from the Provost of NCCU.

Jurisdictional Authority: The Code 100.1, 301 C: It [Committee on Educational Planning, Policies, and Programs] shall receive the advice and recommendations of the president and make recommendations to the board in all areas pertaining to the development of a coordinated system of higher education in North Carolina, including...the review of requests for the initiation of new degree programs and recommendations for the termination of existing programs. . . .

Issues Involved: There are two issues involved:

What should the Board do regarding the offering of the program since the middle of the last decade and the awarding of a degree in Public Administration to more than 80 students from fall 2004-05 to the present and with the students currently enrolled in the program?

Should the Board approve the program in Public Administration for the admission of new students?

Recommended Action: Regarding the first question, the recommendation is that the Board retroactively approves the degree program back to fall 2004 through the completion of the program by currently enrolled students. The proposal for this degree program was approved by the Board of Trustees of NCCU and submitted to General Administration. The response was that it could be recommended on its academic merit. When the program was proposed, five faculty members with doctoral degrees were identified as faculty for the program. The faculty doctorates were from New York University, University of Texas, University of Maryland and two from University of North Carolina at Chapel Hill. All the faculty members had publication. So there is every reason to believe that if NCCU had resubmitted the proposal with an indication of how funding would be handled, it would have been approved by the Board of Governors. Throughout this period NCCU had an approved Masters of Public Administration.

The issue of whether the program should be approved going forward for admitting new students is being addressed through the regular process for program review. NCCU has provided a complete new degree proposal for establishment and GA is taking it through the regular process with a disciplinary panel scheduled for February 9. Depending on the outcome of that panel and the general review, GA may be prepared to make a recommendation on the second issue at the February meeting.

Constructed record for BA in Public Administration

4/11/74

From the Educational Planning Committee record we find that a BS in Political Science (option in Public Administration) was approved.

July 1984

BOG approves a Master's degree in Public Administration

1992-1999

In the Long-range Planning Documents for both 1992-97 and 1994-99 Public Administration at the bachelor's level was listed as approved for planning.

October 1998

NCCU Academic Planning Committee approved BA in Public Administration

November 1998

NCCU University Planning Council unanimously voted its approval of the proposed new BA in Public Administration

NCCU Board Minutes for April 21, 1999

The Board approves the Establishment of a Department of Public Administration

NCCC Board Minutes for June 23, 1999

The Board approved the Department of Public Administration offering the baccalaureate degree.

September 1999

Proposal for establishing a new bachelor's degree in Public Administration received at GA.

January 8, 2001

In a letter from Dr. Donna Benson, Associate VP for Academic Affairs at GA, to Provost Walter Harris, she explains that the Bachelors of Arts in Public Administration "program was favorably recommended based on its academic merit. " The letter continues, "However, the proposal also includes a request for new allocations that cannot be accommodated in our existing budget and might not be accommodated in the expansion budget. Since the proposal was submitted, we have revised the format for budget projections with Administrative Memorandum #406. Therefore, we are in effect returning the proposal to your campus for budget revision in accordance with 406.

If you find that you will be able to implement the new program with funds generated from increased enrollment and internal reallocations, then you can resubmit the proposal at any time. If you cannot start the program without additional allocations, you can resubmit the program after we know whether or not expansion funds will be available."

[Note: GA stopped providing general funding for new degree programs in 2001; funds continued to be available for focused growth campuses.]

Fall 2010

Chancellor Nelms brings to GA's attention the issue of whether their bachelor's program in public administration has been approved by GA; research begins.

Summary of Record:

Public Administration as a component of Political Science is part of the record back to 1974.

The Board of Governor's through the Long-Range Planning Process approved a bachelor's in Public Administration for planning at NCCU in the mid-nineties.

The NCCU Board of Trustee appears to have approved the bachelor's degree in Public Administration on June 23, 1999.

A proposal for a bachelors' in Public Administration was submitted to GA in 1999. It was reviewed and a letter was sent to the campus on January 8, 2001 affirming the academic merit of the program but requiring other steps in regard to how the program would be funded. The letter required a resubmission based on one of the two options.

We do not find any evidence that the program proposal was returned to GA for further consideration.

Degrees were awarded in 2005.



The University of North Carolina

GENERAL ADMINISTRATION

POST OFFICE BOX 2688, CHAPEL HILL, NC 27515-2688

DR. DONNA J. BENSON, Associate Vice President for Academic Affairs

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Appalachian State
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at Pembroke

University of
North Carolina
at Wilmington

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Winston-Salem
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January 8, 2001

Vice Chancellor Walter Harris
North Carolina Central University
Durham, NC 27707-3198

Dear Vice Chancellor Harris:

We have reviewed the Request to Establish a Bachelor of Arts in Public Administration for North Carolina Central University. The proposed program was favorably recommended based on its academic merit. However, the proposal also included a request for new allocations that cannot be accommodated in our existing budget and might not be accommodated in the expansion budget. Since the proposal was submitted, we have revised the format for budget projections with Administrative Memorandum #406. Therefore, we are in effect returning the proposal to your campus for budget revision in accordance with 406.

If you find that you will be able to implement the new program with funds generated from increased enrollment and internal reallocations, then you can resubmit the proposal at any time. If you cannot start the program without additional allocations, you can resubmit the program after we know whether or not expansion funds will be available.

Sincerely,

Donna J. Benson

cc: Senior Vice President Gretchen M. Bataille
Chancellor Julius Chambers

Bcc: Margaret Sorbent

Proposal on file.



Provost and Vice Chancellor for Academic Affairs

January 28, 2011

Dear Dr. Mabe:

Thank you for assisting us with the construction of the chronology of events regarding the approval process for the Bachelor's degree in Public Administration.

At the NCCU BOT meeting in November 2010, Chancellor Nelms discussed the issue with the Board members. The BOT directed that we proceed with the necessary request to GA to address the situation; the NCCU BOT determined that no further action is needed from them since the minutes reflect that the Board of Trustees approved the degree program in June 1999 and directed the administration to proceed with the appropriate request to UNC-GA and the BOG.

The attached Chronology indicates that the request for the Bachelors' degree in Public Administration was submitted to UNC-GA in 1999, and that a letter was sent to NCCU on January 8, 2001 affirming the academic merit of the program but requesting a report on how the program would be funded. At this point, neither NCCU nor General Administration can find any records to indicate that the requested resubmission addressing the funding issue was ever completed. Since NCCU proceeded to admit students into the program and conferred the first degree in 2005, one can only assume that the then administration may have interpreted the letter to mean they could proceed with offering the degree program as long as no additional funding was needed from UNC-GA. Records at NCCU indicate that the Bachelors degree in Public Administration has been awarded to students since 2005.

We respectfully request the following:

1. Approval of the degree to cover the students who have been and will be awarded the degree up to the Spring Commencement 2011.
2. New approval for the degree beginning with the Summer Session I of 2011. Please see a copy of the request including the completed Appendix C, updated syllabi and other program information, updated curriculum vitae of the faculty, and the required enrollment projections for the program.

We hope our requests would receive favorable consideration from UNC-GA and the Board of Governors.

Thank you.

--Kwesi Aggrey, Provost and Vice Chancellor for Academic Affairs