UNC FIT Project Update
Process Improvement Initiatives

The UNC FIT Process Improvement initiatives implemented this past fiscal year for the areas of Contracts and Grants, Financial Aid and General Accounting have entered the monitoring and reporting phase. The UNC FIT team members are conducting monitoring visits to each campus, reviewing the campus compliance documentation and key performance indicators (KPIs) as well as discussing outstanding challenges. There is ongoing coordination with the Office of State Controller on the adoption of the UNC FIT Initiatives as the University's solution to the EAGLE program.

Monitoring/Campus Visits

Campus monitoring visits are scheduled through February. The UNC FIT team piloted the monitoring visits with UNCW (General Accounting), NCA&T (Financial Aid) and ECU (Contracts and Grants) in October and November. The UNC FIT team is assessing the quality of the previously self-reported compliance and documenting any acceptable deviations from the compliance standards. Campus project managers as well as campus internal auditors have been engaged and are a key partner in the monitoring phase of these process improvements.

Key Performance Indicators (KPIs)

Campuses began reporting KPIs in September. A proposed dashboard of indicators for chancellors and UNC GA has been developed and will be shared with the Chancellors at the December 14th Chancellor's Administrative Council meeting. The KPIs will be used to reveal trends, monitor risks, highlight successful areas as well as areas that may need improvement, identify areas where resources may be needed and improve management of campus business processes.

UNC FIT/EAGLE Merger

The team has developed a tiered risk assessment for the universities which will be shared with the Office of State Controller (OSC) later this month. A reporting format and timeline to satisfy the statewide internal control reporting requirements will be discussed with OSC at that time.

UNC Payroll Project Update

The UNC FIT team continues to work with each of the nine campuses currently processing payroll through the State's Central Payroll System to prepare them for implementation of the UNC Shared Services Payroll solution. The July 2010 deadline has been extended six months.

Shared Services Center

UNCGA has hired the Director of Payroll and two of the payroll analyst positions for the Shared Services Center that will be managing the back-end payroll processing for each of the nine campuses. The SSC staff members have made significant progress in learning, developing and further refining the back-end processes, including documentation of controls and reporting.

Banner Bi-Weekly Payroll for Students and Temporaries

The UNCP and UNC FIT team has successfully run four bi-weekly payrolls for students and temporaries. The value of running a pilot has been demonstrated multiple times given the work already done to improve the process flows and documentation.

Both UNCA and WCU will go live with bi-weekly payrolls in January.

Banner Monthly Payroll for Permanent Employees

The UNCP and UNCFIT team has been working hard to prepare for a January go-live of the monthly payroll at our pilot campus. Following the same staggered implementation as the biweekly payroll, both the UNCA and WCU campuses are scheduled to go live with their permanent monthly employees in April.

The timeline for the remaining campuses has been adjusted to reflect these shifts. NCA&T, UNCSA and WSSU are scheduled to go live with both bi-weekly and monthly employees in July. The campuses of ECSU, FSU and NCCU will follow the staggered approach with their bi-weekly implementations scheduled for October, 2010 and their monthly implementations ready by the end of the calendar year.