

## **UNC FIT Project Update - Process Improvement Initiatives**

The UNC FIT Process Improvement initiatives implemented this past fiscal year for the areas of Contracts and Grants, Financial Aid and General Accounting are entering the monitoring and reporting phase. The UNC FIT team will be reviewing the campus status reports, compliance checklists, key performance indicators (KPIs) and visiting the campuses as appropriate.

### Monitoring/Campus Visits

Campus visits to review the standards implementation are scheduled to begin in late October 2009 and continue through the winter. The UNC FIT team will be assessing the quality of the previously self-reported compliance and will also document any acceptable deviations from the compliance standards. Campus internal auditors will be a key partner in the monitoring phase of these process improvements.

### Key Performance Indicators (KPIs)

As previously reported, Key Performance Indicators were developed from the process standards. Initial reporting of these KPIs began in September for Contracts and Grants and Financial Aid. Reporting for General Accounting will begin in October. A proposed dashboard of indicators for chancellors and UNC GA has been drafted and is in the review process. The KPIs will be used to reveal trends, monitor risks, highlight successful areas as well as areas that may need improvement, identify areas where resources may be needed and improve management of campus business processes.

## **UNC Payroll Project Update**

### **Banner payroll live for students and temporaries at UNCP on October 1<sup>st</sup>**

A tremendous investment of time and energy has been expended by both the UNCP team and the UNC FIT team to get us to this point, and we are confident that we can deliver an accurate and successful biweekly payroll for the students and temporary employees at UNCP.

### **Banner payroll live for permanent employees at UNCP on January 1<sup>st</sup>**

We are also having good results with the parallel testing of our permanent monthly employees but have decided to continue parallel testing until the end of the calendar year to ensure that all interfaces and reporting requirements are functioning with 100% accuracy. This will not alter our plan to give live with the payroll projects at both WCU and UNCA during the same time period.

A January go live provides the following benefits:

- Time to continue development and testing
- Ability to run parallel payrolls for the months of October, November and December which minimizes the risks at go-live
- Ability for UNCP payroll employees to gain needed experience with the new HR/Payroll solution while working with a smaller population (students and temporaries)