

**The University of North Carolina Office of the President and General Administration
EPA Designation Request Form**

Institution: The University of North Carolina at Greensboro

Division/School/Department: Academic Affairs/Research and Economic Development

EPA Designation Requested:

- ☒ Senior Academic and Administrative Officer, I.A.* (SAAO, Tier I)
☐ Senior Academic and Administrative Officer, I.B.* (SAAO, Tier II)
☐ Instructional
☐ Research

Proposed Position Information:

Proposed Title: Vice Chancellor, Research and Economic Development

Proposed Working Title (if different): _____

Proposed Position Number (if applicable): 887

Current Position Information (if applicable)

Current Status: ☐ SPA (Salary Grade) ☒ EPA ☐ New Position

Current Title: Associate Provost, Research and Public/Private Sector Partnerships

Current Position Number: 887

Name of employee in position: _____

Name and title of supervisor: David H. Perrin, Provost and Vice Chancellor for Academic Affairs

Institutional Authorization:

Print Name: Linda P. Brady Title: Chancellor

Signature:  Date: 11/18/2008

Mailing Address PO Box 26170, Greensboro, NC 27402

Telephone: 336-334-5266 Fax: 336-256-0408 E-mail: linda_brady@uncg.edu

Submit completed form with the following required documentation:

- A written justification for requested action that includes specific reference to relevant elements in SAAO definition or Instructional/Research definitions
- A detailed position description
- An organizational chart that includes position titles, position numbers, position designations (SPA, EPA, SAAO), and employee names

Submit to: Associate Vice President for Human Resources
UNC General Administration, P.O. Box 2688, Chapel Hill, NC 27515-2688
Fax: 919-843-8327 Phone: 919-962-4555 Email: awlemmon@northcarolina.edu
Web: http://www.northcarolina.edu/hr/epa_rec/request_form.cfm

*As defined by SAAO Policy, paragraph I.A. or I.B.

The University of North Carolina at Greensboro
JOB DESCRIPTION FOR EPA NON-TEACHING POSITION

Department or Office: Office of Research and Economic Development

Date: 11/17/2008

Position Title: Vice Chancellor for Research and Economic Development

Position Number: 887

Name of Immediate Supervisor: David H. Perrin, Ph.D.

Job Title of Immediate Supervisor: Provost and Vice Chancellor for Academic Affairs

Primary Purpose of Job

1. Briefly describe the primary purpose (mission) of your unit or department.

The primary purpose of the Office of Research and Economic Development is to oversee and advance research, scholarship, and creative activity at UNCG, and to link the research from this campus to emerging and existing firms and organizations across the state and around the world.

2. What functional areas does your position encompass?

Included in the Research and Economic Development domain are the offices of Undergraduate Research, Sponsored Programs, Technology Transfer, and Research Compliance. Three research centers (Center for Biotechnology, Genomics, and Health Research; Center for Youth, Families, and Community Partnerships; and Center for Research Excellence in the Nanobiosciences) and the Institute for Community and Economic Engagement report directly to the Vice Chancellor. The Vice Chancellor provides leadership in the development and evolution of numerous other research centers and institutes, and both formal and informal research networks.

The Vice Chancellor reports directly to the Provost and is a member of both the Deans Council and Chancellor's Executive Staff.

Major Duties and Responsibilities

Research: The primary responsibility of the Vice Chancellor is to provide dynamic leadership for the research enterprise at UNCG. This responsibility includes effectively facilitating research and creative activities on campus, strengthening the university's links with the external community in existing, expanded, and new partnerships, and providing statewide and national leadership on significant issues in the research community. Working with the Provost, the Vice Chancellor will be responsible for formulating a vision and strategic plan, developing proposals for the deployment and evaluation of institutional research funding, identifying and facilitating the establishment of critical external relationships, interacting with research sponsors from the public and private sectors, maintaining an appropriate program of federal relations, engaging faculty in research, leading the university's creation of new links with other institutions and research organizations, and administering research policies and regulations in areas of technology transfer and research compliance.

Economic Development: A major responsibility of the Vice Chancellor will be to assist the

Chancellor, Provost, and other academic leaders in the establishment and expansion of a collaborative partnership between University faculty, administrators, and external leaders in a wide range of business and industry fields. Such collaboration is intended to provide the ability to move research results into the marketplace through licensing to existing firms and encouraging new business start-ups. The Vice Chancellor will oversee and direct UNCG's economic development strategy and will direct the research and analysis of the university's impact in this realm. The Vice Chancellor will coordinate institutional economic development initiatives with the faculty and staff, and will be expected to promote an engaged workforce that can be relied upon to identify and engage interested external parties (individuals and firms), actively support the commercialization of the products of research and creative activity, and connect these products with the external constituencies. The Vice Chancellor will coordinate UNCG's efforts to enhance entrepreneurship on campus and throughout the Piedmont Triad region, state, and nation.

In both research and economic domains, the Vice Chancellor would be expected to collaborate with UNCG's interests at the Gateway University Research Park and the Joint School of Nanosciences and Nanoengineering.

Education, Skills and Experience Requirements

The Vice Chancellor would be expected to have a seasoned intellectual curiosity, an understanding of the breadth of faculty research activity, an informed perspective on issues such as intellectual property and academic freedom, and a commitment to enhancing diversity. Desired qualities include a strong record of accomplishment in scholarly research and/or creative activity and direct experience in creating and sustaining interdisciplinary centers and institutes. Major requirements of the position include demonstrated administrative and leadership skills, the ability to work collaboratively within a diverse academic community, strong communication skills, exceptional analytical abilities, and a record of success in assisting university faculty in the advancement of their research programs. A wide range of relevant professional backgrounds are appropriate for this position. The successful candidate may, for example, be a faculty member or research scholar within a traditional university setting or a governmental or private non-profit research organization, or he or she may be a senior program officer in a federal research office such as the NSF, NIH, or similar entity. A graduate degree is required. A terminal academic degree is preferred.

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