

APPENDIX G



**The University of North Carolina**

Post Office Box 2688, Chapel Hill, NC 27515-2688

**THOMAS W. ROSS, President**

Telephone: (919) 962-1000 Fax: (919) 843-9695

E-mail: tomross@northcarolina.edu

Constituent Universities  
Appalachian State  
University

East Carolina  
University

Elizabeth City  
State University

Fayetteville State  
University

North Carolina  
Agricultural and  
Technical State  
University

North Carolina  
Central University

North Carolina  
State University  
at Raleigh

University of  
North Carolina  
at Asheville

University of  
North Carolina  
at Chapel Hill

University of  
North Carolina  
at Charlotte

University of  
North Carolina  
at Greensboro

University of  
North Carolina  
at Pembroke

University of  
North Carolina  
at Wilmington

University of  
North Carolina  
School of the Arts

Western Carolina  
University

Winston-Salem  
State University

Constituent High School  
North Carolina  
School of Science  
and Mathematics

An Equal Opportunity/  
Affirmative Action Employer

MEMORANDUM

TO: Committee on Educational Planning, Policies, and Programs

FROM: President Thomas W. Ross

DATE: August 1, 2011

SUBJECT: Licensure of Miller-Motte College – Cary Campus

The Board of Governors of the University of North Carolina is charged under North Carolina General Statute Section 116-15 with responsibility for licensing nonpublic educational institutions to conduct post-secondary degree activity in North Carolina. In November 2004, the Board of Governors approved revisions to the document, *Rules and Standards: Licensing Nonpublic Institutions to Conduct Post-Secondary Degree Activity in North Carolina*. This document provides the guidelines for interpreting the standards, and the rules, regulations, and procedures under which the Board issues licenses to institutions to conduct post-secondary degree activity in North Carolina.

Miller-Motte College has applied for a regular license to offer the Associate of Applied Science degree program in Respiratory Therapy at its Cary, NC, campus.

Dr. Frank Prochaska reviewed the application and appointed a team of examiners to determine if Miller-Motte College has complied with the licensure standards outlined in the *Rules and Standards*. On October 30, 2009, the team of examiners visited the Cary, NC, campus. Following the site visit, the team of examiners issued its report which contained recommendations. Dr. Prochaska agrees with the team's review. For more details on the degree program and report, please review the summary.

Thus, I recommend to the Committee on Educational Planning, Policies, and Programs of the UNC Board of Governors that a regular license be issued to the Cary Campus of Miller-Motte College to offer the above-named degree program, subject to annual reports and review at any time. The program will be reviewed within one calendar year of its initiation to ascertain whether the institution continues to maintain standards for licensure.

Enclosure: Summary

## **SUMMARY OF VISIT OF TEAM OF EXAMINERS FOR MILLER-MOTTE COLLEGE – CARY CAMPUS**

### **BACKGROUND INFORMATION**

Miller-Motte College at Cary is a proprietary institution owned by Atlantic Coast Colleges, Inc., which is a corporation incorporated under the laws of the State of North Carolina. Atlantic Coast Colleges, Inc. is wholly owned by Delta Educational Systems, Inc., which is incorporated under the laws of the Commonwealth of Virginia. Delta Educational Systems, Inc. is a wholly owned subsidiary of Delta Career Education Corporation, which is a Delaware corporation. Gryphon Partners II, LP owns a majority share of the voting stock of Delta Career Education Corporation. Gryphon Partners II, LP is a Delaware limited partnership.

The Cary Campus of Miller-Motte College is currently offering the following three licensed degree programs:

Associate of Applied Science (A.A.S.) degree programs in: Massage Therapy, Medical Assisting, and Surgical Technology.

Miller-Motte College is accredited by the Accrediting Council for Independent Colleges and Schools (ACICS).

### **THE APPLICATION AND SITE VISIT**

The Cary Campus of Miller-Motte College has applied for licensure to offer the Associate of Applied Science (A.A.S.) degree program in Respiratory Therapy.

In accordance with the Rules and Standards: Licensing Nonpublic Institutions to Conduct Post-Secondary Degree Activity in North Carolina, Dr. Frank Prochaska, Associate Vice President for Academic Affairs of The University of North Carolina General Administration, appointed a team of examiners to visit the institution and evaluate its compliance with the licensure Standards. The visit to the Cary Campus of Miller-Motte College took place on October 30, 2009.

The team of examiners was comprised of:

- Dr. Richard E. Neel (Chair), Dean Emeritus, Belk College of Business, and Professor of Economics Emeritus, University of North Carolina at Charlotte, Charlotte, North Carolina
- Dr. Bill Croft, RRT-NPS, RCP, CN, Chair of the Health Sciences Department and Professor, Respiratory Therapy Program, Sandhills Community College, Pinehurst, North Carolina
- Betty Jones, RN, CMA, Department Chair, Medical Assisting/Phlebotomy, Gaston College, Dallas, North Carolina
- Dr. Frank T. Prochaska, Associate Vice President for Academic Affairs, The University of North Carolina General Administration, Chapel Hill, North Carolina, *Ex Officio*

The team's task was to review the application and accompanying exhibits and to participate in a site visit to determine if the institution demonstrated compliance with licensure standards. Either prior to the visit or during the visit, many additional items of documentation were reviewed by the team including program curricula, course syllabi, library resources, computer resources, educational facilities, instructional resources, curriculum vitae for full-time and part-time faculty members, budget data, audited financial statements, The Cary Campus of Miller-Motte College 2009 Student Catalog, the *Faculty Handbook*, and the *Employee Handbook*.

During the visit, the team of examiners met with numerous administrators, faculty, staff, and students of the Miller-Motte College at Cary Campus.

### **PROPOSED DEGREE PROGRAM**

#### Associate of Applied Science (A.A.S.) Degree in Respiratory Therapy

The Respiratory Therapy program provides students with the background in managing, controlling, and treating the problems associated with cardiopulmonary disease. Students acquire knowledge regarding respiratory diseases and other cardiopulmonary disorders and receive training in respiratory care procedures. Graduates may seek entry-level employment in physicians' offices, clinics, laboratories, hospitals, specialty practices, health insurance offices, and nursing homes. The program requires 28 quarter credit hours in general education courses, 88 in the area of specialized preparation, and a total of 116 quarter credit hours.

### **RECOMMENDATIONS**

After the site visit, the *Preliminary Report to the President of The University of North Carolina from the Team of Examiners for the Licensure Visit to Review the Proposed and the Licensed Associate of Applied Science Degree Programs at the Cary, North Carolina Campus of Miller-Motte College* was submitted. In the report, the team of examiners included one suggestion and twelve recommendations. Suggestions, which are offered as suggested best practices by team members, do not indicate a lack of compliance with the *Rules and Standards*. A suggestion is written for the institution's benefit, and it does not need to be implemented; the recommendations, however, must be implemented by the institution. The recommendations addressed issues of program curriculum and syllabi, laboratory design, laboratory equipment, faculty credentials, and information to be included in the College's Catalog.

The team of examiners concludes its report by stating it would make its recommendation to the General Administration of The University of North Carolina regarding licensure of the proposed degree program after it receives the response from the Cary Campus of Miller-Motte College to the recommendations and suggestion contained in the report.

After receiving the team of examiners' report, Miller-Motte College - Cary responded to the recommendations and suggestion. All of the recommendations have been implemented to the satisfaction of the team of examiners.

## APPENDIX G

After reviewing the institution's response, the team of examiners recommends that the Cary Campus of Miller-Motte College be licensed to offer the Associate of Applied Science (A.A.S.) degree program in Respiratory Therapy.

Dr. Frank Prochaska agrees with the team's review and recommendations. Thus, General Administration recommends licensure of the proposed A.A.S. degree program in Respiratory Therapy.

A site visit to the Cary Campus of Miller-Motte College will be performed one year after the initiation of this new A.A.S. degree program, by a team of examiners with expertise in the field, to ascertain the campus' compliance with the *Rules and Standards*, including the recommendations contained in the report.