

**UNC Teaching and Learning with Technology Collaborative Board Meeting**  
**Minutes**  
**Tuesday, March 4, 2009**  
**Illuminate Webinar, 2pm - 4pm**

**Present for TLTC Board Meeting**

**Board Members**

Scott Simkins (NC A&T), Chair  
Steve Breiner (ASU)  
Chris Weaver (ECU) (late)  
Chris Thomas (NCSSM)  
Donna Petherbridge (NCSU)  
John Myers (UNCA)  
Kathy Kyzer (UNC-CH)  
Ray Purdom (UNCG)  
Cindy Saylor (UNCP)  
Bob King (NCSA)  
Anna McFadden (WCU)  
Valorie McAlpin (UNCC)

**Ex Officio**

Henry Schaffer (NCSU, Board Member Emeritus)

**TLTC Staff**

Frank Prochaska (UNC-TLTC)  
Faith Dabney (UNC-TLTC)  
Hilarie Nickerson (UNC-TLTC)

**Absent**

Kimberly Stevenson (ECSU)  
John Nworie (FSU)  
Janice Harper (NCCU)  
Leah Kraus (UNCW)  
Carolyn Argentati (ULAC)  
James Sadler (UNC Division of Academic Affairs)  
John Smith (Alliance)  
Sallie Ives (Chair of the Technology Committee, Faculty Assembly)  
Laura Rogers (UNC-TLTC)  
Alvaro Galvis (WSSU)

## **Welcome & Roll Call**

- Scott Simkins, TLTC Board President, called the roll at 2:00 pm.

## **Minutes from February 10, 2009 meeting**

- Minutes from February 10 meeting were approved as is.

## **Old Business**

- Face to Face UNC TLTC Board Meeting Update
  - Last month we set a tentative date (March 30) for a face-to-face meeting between UNC General Administration administrators and the UNC TLT board in order to determine how the TLT board can provide a useful interface between General Administration (GA) and the campuses. Both Alan Mabe and John Leydon, along with Frank Prochaska, are interested in participating. Scott Simkins will continue to negotiate a potential meeting date that is compatible with everyone's schedule. In addition, Scott will ask Alan Mabe to provide a memo for board members to use in requesting travel funds for the meeting.
- UNC Elluminate Contract
  - For this to move forward, John Leydon and Alan Mabe need to decide who will take the lead with Elluminate in creating the new contract. Right now, GA and several campuses have a pool of seats (\$300 per seat) – 8 campuses with a pool of around 280 – as long as seats aren't being used, they are available to everyone in the pool. Once a lead is determined, we would need to discuss how/if campuses wanted to buy into this model. In addition, there are discussions in various circles about other models for licensing Elluminate (e.g. as a state, etc.)
- UNC TLTC Bylaws Update
  - UNC TLTC bylaws need to be updated to reflect the independent status of this group. It was suggested that the following board members be involved in the review and revision of the bylaws: Chris Weaver, John Myer, Ray Purdom, Scott Simkins and Steve Breiner. Other board members are welcome to participate. Review and revision will likely take place after the board meets with GA administrators.

## **New Business**

- UNC TLTC Website Status
  - The domain name has been renewed for one year.
  - The current website hosting (by GA) will not be cut off immediately, but we will need to understand the relationship between the board & GA before they can make a long term commitment to the website. We will need to work with GA folks to figure out what that relationship

would be to figure out what to do with the website. However, GA will continue to host until there is a transition plan in place. One possible scenario is to have a campus host the board information.

- Large Course Redesign
  - Valorie McAlpin brought to our attention that there may be some funding for large course redesign programs (via Alan Mabe/GA). These proposals came through the CAOs for each institution and proposals are due by March 16. Campuses are encouraged to think broadly in their proposals – stipends, hardware, student assistance in the course, room configuration, etc.
- Areas of Shared Interest Between TLTC Board and GA:
  - Technology contracts/negotiations (e.g. Elluminate)
  - Initiatives where shared expertise can benefit all of our campuses (e.g. Large Course Redesign)
  - Storage/sharing information across the system (e.g. NC LOR)
  - Providing system-wide information/collaboration on teaching & learning (e.g. LMS use by campus and ongoing collaboration opportunities)

To work on these topics collaboratively, we first need to determine our relationship with GA over the coming months.
- LMS Inventory and TCO Survey
  - Donna asked for any corrections to the LMS inventory; she will be sending out a final inventory once the information is shared
  - Frank discussed the Total Cost of Ownership (TCO) information grid that was initiated last year; 2008-2009 data was also collected this year. Frank will share the full report with the board when it is completed.
- Conference update
  - Anna drafted an announcement for her campus that can be used to send to your campuses advertising the TLT conference (thanks Anna)
  - Registration will be open soon. Once registration is online, you will be able to see who has registered via the registration tab, and TLTC board members can see presentations for your campuses that were accepted in the dashboard.
  - Plenary speaker will be board member Bob King – Topic: Web 3.0.
  - Presenters have been notified of presentation times and training opportunities.
  - Volunteer support is critical for the Elluminate sessions. Additional volunteers are needed. See <http://conference.unctl.org/volunteer.htm>. Any kind of tech support is appreciated.
  - The program will be live and online, with over 100 total conference sessions to include both synchronous and asynchronous sessions. Our contract notes that we will have access to these sessions for about 7 months.

- At most, there are 4 sessions at any given time – only one 2<sup>nd</sup> life per time slot; so 3 Elluminate + 1 SL, or 4 Elluminate. We expect the majority of participants to attend from their home/office but some campuses are setting up rooms to facilitate group sharing/discussion (e.g. NCSU, UNC-CH, ECU, WCU).
- Wimba Pronto will be used for instant messaging support, in particular for technical assistance during the conference.

#### **Other new business from the floor**

- On Tuesday March 10, 1- 3pm, Michael Chasen, CEO of Blackboard, will be leading a UNC system-wide videoconference on e-learning and future strategic initiatives of Bb. (This videoconference is part of Michael's visit to Chapel Hill, where he will be meeting on Tuesday morning with representatives from the seven UNC campuses who are currently hosted by Bb).
  - The CIOs on the Bb campuses (the two consortiums) wanted to discuss with the Bb folks the cost of these hosted solutions.
  - Michael Chasen will be in Chapel Hill to meet with folks to talk about the two UNC Bb consortia in the morning; then in the afternoon, a system-wide videoconference for the CIOs/CAOs of the other universities. TLT Board representatives are invited to attend the Tuesday afternoon videoconference from your campus, as a way for all of us to stay informed about Bb's current and future plans and initiatives.
- Today was the last official meeting with all TLT board staff. Hilarie and Laura's TLTC contracts expire March 31. Scott thanked Hilarie for all of her work over the years with the TLT Collaborative. Hilarie said she was happy to have worked with the board. (Laura was absent from the meeting)
- Hilarie discussed the Digital Textbook initiative. Hilarie needs someone from the board to take her place on this committee at GA.

**Next Board Meeting – April 15, 2-4 pm, videoconference**

**Meeting adjourned at 4pm.**