

ADMINISTRATIVE MEMORANDUM

SUBJECT Resolution Revising Special Tuition Rates
for Non-Resident Students

NUMBER 89

DATE September 22, 1977

This Memorandum supersedes Administrative Memorandum #10, dated January 22, 1973, and Administrative Memorandum #64, dated June 30, 1976.

On September 9, 1977, the Board of Governors passed the attached resolution which sets forth the groups of students who are eligible for special non-resident tuition rates, as authorized under G.S. 116-143. This Memorandum provides instructions for actions based on the resolution, in identifying and substantiating cases which qualify under this provision, and in reporting actions taken.

I. Authorized Groups Eligible for Special Tuition Rates

- Group 1. Individuals selected by a party other than the institution for participation in an interstate regional training program approved by the Southern Regional Education Board or in the Appalachian Regional Commission program, or in the Coastal Plains Regional Commission program, or any other limiting federally-funded program.
- Group 2. Undergraduate students solicited for a special talent and thereby awarded an institutional scholarship equivalent to at least \$250 per academic year.
- Group 3. Graduate students solicited for a special talent and thereby awarded by the institution a non-service fellowship provided that the amount of the monetary award adheres to the practice existing prior to July 1, 1971.
- Group 4. Graduate students solicited for a special talent and thereby awarded a graduate, teaching or research assistantship, involving the performance of duties of a significant academic nature, and paid a stipend at the rate of at least \$1800 for the academic year.

II. Identification and Substantiation of Awards

- Group 1. This group pertains only to a small and clearly definable group of students. The reference to their being "selected by a party other than the institution" pertains to the allocation of specific spaces under a contractual agreement with an agency of the type indicated. Students chosen for these spaces are entitled to the special rates indicated.

Groups 2, 3, and 4 pertain to those non-resident students who are "solicited for a special talent and . . . thereby awarded a scholarship, fellowship, or assistantship . . ."

- Group 2. "Solicited for a special talent" indicates that the student was solicited because of a specific and identifiable talent which he possesses.
- Group 3. "Awarded a scholarship or fellowship" shall mean a monetary award. In the case of scholarships for undergraduate students this monetary award must be at least \$250 per academic year. The granting of a special tuition rate does not in itself constitute a scholarship, fellowship, or assistantship. In the instance of graduate fellowships, no minimum dollar value is established in the Board of Governors' resolution. Each institution must adhere to the practice existing prior to July 1, 1971, with reference to dollar value of fellowships.
- Group 4. "Awarded a graduate, teaching, or research assistantship":

The duties in each instance must be "of a significant academic nature," which means work of a professional character related to the program of graduate training being followed by the student. Teaching assistants, for example, may qualify only if they are required to participate regularly in the instructional program in classes or laboratories.

The stipend must be at least at the rate of \$1800 per academic year.

No special tuition rate shall be applicable for "an individual serving exclusively as a faculty member on a part-time basis and who is enrolled at the same time as a part-time student." One who presents as exclusive justification for a special tuition rate an appointment as graduate, teaching or research assistant shall not be certified. All the conditions enumerated above must be met before one can qualify under this exception.

III. Policies and Record Keeping Procedures

1. Each institution should develop formal written policies and procedures for granting tuition remissions, consistent with the policies and procedures established by the Board of Governors. Consideration should be given to keeping all necessary documentation in one designated central office.
2. A formal record of solicitation of the specially talented student is required. A letter, or other evidence of solicitation, from a duly authorized administrative official of the institution offering a prospective student an award on the basis of a specific and identifiable talent which the student possesses, will meet this requirement.

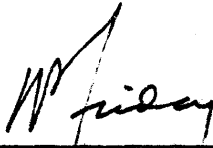
3. A formal record is required of the award of a scholarship, assistantship, or fellowship which makes the student eligible for a special tuition rate. This notification should include the amount of the award and, in the case of graduate assistantships, the specific nature of the duties required, the period of assigned work, and the amount of compensation. This documentation should be present for each tuition remission credit given by the institution. Thereafter, any changes during that year which would affect the student's status should be recorded in this file.
4. All non-resident students should first be charged the full non-resident tuition rate. A separate credit, reflecting the appropriate tuition remission, should be processed only after all documentation has been reviewed and approved by the designated University official.
5. Effective with the 1977 Summer Session, tuition remission for Summer Session should be administered on the same basis as Regular Session. If the institution wishes to utilize a portion of its present tuition remission budget for Summer Session, a budget revision (Form BD 606) will be required to transfer funds to establish a Summer Session tuition remission account. No additional funds are available for Summer Session tuition remissions.

IV. Reporting Procedures

Each institution will maintain a record of all special tuition rates awarded. These records will list each individual action, classified by the categories of exceptions. These records should contain the following:

- (1) All interstate regional training programs or other agreements encompassed in Group 1 which are operative.
- (2) Lists of all individuals, categorized by Groups, who received a special non-resident rate, and including the title of the award, the monetary amount of the award, evidence of solicitation, the specific nature of the special talent, and, in the instance of service appointments, the nature of the assigned duties.

Annual reports of the actions taken under all the foregoing Groups will be required.



William Friday

Attachment

RESOLUTION OF THE BOARD OF
GOVERNORS OF THE UNIVERSITY OF
NORTH CAROLINA REVISING
SPECIAL TUITION RATES FOR NON-
RESIDENT STUDENTS

WHEREAS, Chapter Seven, Section 701 of the CODE of The University of North Carolina provides that "The Board of Governors shall set tuition and required fees at the constituent institutions, not inconsistent with actions of the General Assembly, in such amount or amounts as it may deem best, ...", and

WHEREAS, G. S. 116-143 provides that "... Where an individual is participating in an interstate regional training program approved by the Southern Regional Education Board, or in the Appalachian Regional Commission program, or in the Coastal Plains Regional Commission program, or any other limiting federally-funded program, or where an individual is solicited for a special talent and is thereby awarded a scholarship, fellowship or assistantship, a special tuition rate not lower than the North Carolina resident rate may be granted in the discretion of the board of trustees of the institution. ...", and

WHEREAS, the Board of Governors has previously identified four groups of students as eligible for special tuition rates in accordance with the provisions of G. S. 116-143:

- Group 1. Individuals selected by a party other than the institution for participation in an interstate regional training program approved by the Southern Regional Education Board or in the Appalachian Regional Commission program, or in the Coastal Plains Regional Commission program, or any other limiting federally-funded program.
- Group 2. Undergraduate students solicited for a special talent and thereby awarded an institutional scholarship equivalent to at least \$250 per academic year.
- Group 3. Graduate students solicited for a special talent and thereby awarded by the institution a non-service fellowship provided that the amount of the monetary award adheres to the practice existing prior to July 1, 1971.
- Group 4. Graduate students solicited for a special talent and thereby awarded a graduate, teaching or research assistantship, involving the performance of duties of a significant academic nature, and paid a stipend at the rate of at least \$1800 for the academic year.

and

WHEREAS, the Board of Governors has set tuition rates for such student not inconsistent with the actions of the General Assembly, and

WHEREAS, the 1977 General Assembly required increases in nonresident and resident tuition rates, thus requiring changes in the special tuition rates currently in effect.

NOW, THEREFORE, BE IT RESOLVED by the Board of Governors of The University of North Carolina that, effective with the fall term of 1977:

1. Special rates for nonresident students shall be increased as follows:

The University of North Carolina
Special Tuition Rates for Nonresident Students

<u>Institution</u>	<u>Group 1</u>		<u>Group 2</u>		<u>Group 3</u>		<u>Group 4</u>	
	<u>From</u>	<u>To</u>	<u>From</u>	<u>To</u>	<u>From</u>	<u>To</u>	<u>From</u>	<u>To</u>
ASU	\$1,455	\$1,555	\$ 980	\$1,080	\$ 980	\$1,080	\$282	\$310
ECU	1,455	1,555	980	1,080	980	1,080	282	310
M.D. Candidates	-	-	-	-	-	1,524	-	313
ECSU	1,220	1,320	820	920	-	-	-	-
FSU	1,238	1,338	838	938	-	-	-	-
NCA&T	1,440	1,540	965	1,065	965	1,065	282	310
NCCU	1,473	1,573	998	1,098	998	1,098	282	310
NCSA								
Category A	-	-	1,020	1,120	-	-	-	-
Category B	-	-	1,320	1,420	-	-	-	-
Category C	-	-	1,570	1,670	-	-	-	-
NCSU-R	1,501	1,601	1,026	1,126	1,026	1,126	330	364
PSU	1,226	1,326	826	926	-	-	-	-
UNC-A	1,315	1,415	890	990	-	-	-	-
UNC-CH, Academic	1,499	1,599	1,024	1,124	1,024	1,124	330	364
UNC-CH, Health								
School of Nursing	1,499	1,599	1,024	1,124	1,024	1,124	330	364
School of Public Health	1,774	1,874	1,474	1,574	1,474	1,574	554	610
School of Dentistry								
DDS Candidates	2,249	2,349	-	-	1,524	1,624	744	813
Dental Hygiene	1,499	1,599	1,024	1,124	-	-	-	-
Dental Auxiliary	1,499	1,599	1,024	1,124	-	-	-	-
Dental Graduate	1,774	1,874	-	-	1,374	1,474	744	813
School of Medicine								
M.D. Candidates	2,249	2,349	-	-	1,524	1,624	744	813
Medical Technology	1,499	1,599	1,024	1,124	-	-	-	-
Physical Therapy	1,499	1,599	1,024	1,124	-	-	-	-
Medicine Graduate	1,499	1,599	-	-	1,024	1,124	330	364
School of Pharmacy								
Undergraduate	1,499	1,599	1,024	1,124	-	-	-	-
Graduate	1,499	1,599	-	-	1,024	1,124	330	364
UNC-C	1,467	1,567	992	1,092	992	1,092	282	310
UNC-G	1,507	1,607	1,032	1,132	1,032	1,132	330	364
UNC-W	1,225	1,325	825	925	-	925	-	270
WCU	1,473	1,573	998	1,098	998	1,098	282	310
W-SSU	1,265	1,365	865	965	-	-	-	-

2. In any case where there exists a commitment for the 1977-78 academic year entered into by an institution prior to the date of this RESOLUTION giving rise to an obligation on the part of the institution to extend to a nonresident student a tuition rate lower than would otherwise be the case under the foregoing provisions of this RESOLUTION, the commitment will be honored.
3. Notwithstanding the foregoing provisions, each institution shall limit the granting of the special tuition rates established by this RESOLUTION in order to conform with established budgetary limitations.